



## DRAFT Full Council Meeting Minutes

<b>Date: January 11, 2024</b> <b>12:00 PM – 3:00 PM</b>	<b>Prepared By: Pam Stiles</b>
<b>Purpose: Full Council (Remote Only)</b>	<b>Location: Zoom</b> <a href="https://us02web.zoom.us/j/558672684">https://us02web.zoom.us/j/558672684</a>

**Members Attending:** Alyssa Antman, Suzanne Austin, Abigail Conger, Jean Crouch, Tim Houle, Nicole Mello, Tammy Mills, Stephane Patrick, Danielle Pelletier, Michele Petersen, Jenn Pineo, Sarah Sadowski, Arielle Van De Water, Pat Vincent-Piet, Alexis Wayland

**Absent Members:** Martha Hickey, Frank Vinciguerra, Alexis Wayland

**Staff Attending:** Isadora Rodriguez- Legendre, Vanessa Blais, Chase Eagleson, Elizabeth Page

**Guest:** Klarissa Wankel

### Meeting Materials:

- Agenda
- Council Member List
- Committee List
- Full Council Draft Minutes, September 2023
- 5 Year Plan Update
- Budget Update
- Conflict of Interest form
- RSA 15-A form
- In Memory of Denis
- Policy Committee Minutes
- Member Relations Minutes

### 1. Welcome and Introductions

- a. Meeting was called to order at 12:05 by Jean

- b. (Roll Call) Members introduced themselves and stated what seat they held and the committees they serve on.
- c. 14 present – there is a quorum for voting.
- d. The ground rules were read.
- e. Memories were shared regarding Denis Greenwood, a good friend and shining light.

## **2. September Minutes - Vote**

- a. Pat made a motion to accept the minutes as presented, Jenn seconded.
- b. A roll call vote was taken to approve the minutes as written (see attached): 11 yes; 3 abstain; 0 no. Motion passed.

## **3. 5 Year Plan Update**

- a. In year 3 of 5 year plan
- b. Explanation of the materials in the packet: what we've done, what we're currently doing, and what still needs to be done.
- c. Isadora reviewed each goal and the objectives with the actions taken in each or the actions yet to be done in each.
  - i. Suggestion for a podcast on bike safety.
  - ii. How to build employment capacity (Employment Leadership Award re-envisioned).
  - iii. Looking for council members to spearhead or be part of a workgroup to move initiatives forward; to be part of a task force.
  - iv. Refer to one-pagers as a future reference.
  - v. Want to hear from Council members on how to get message out on unmet needs and potential grant support.
  - vi. P&P (Program and Planning) now reviews small grants. Will now have regular meetings—4<sup>th</sup> Monday of the month at 10AM. All are welcome to attend. This will make P&P more active in the process.

## **4. Projects/Programs Updates**

- a. NH Challenge (magazine)—no longer being published
- b. Advocate NH – last conference in 2019. Now preparing for a conference in 2024. ABLE NH has formed a task force (including People First and SALT) for the Advocate NH conference—October, 2024, Holiday Inn, Concord.
- c. Employment Leadership Awards – looking to increase impact of employment within the disability community. Funds will be used to develop a forum for employer-to-employer mentorships and actual jobs.

- d. Stop Special Campaign – now in Phase 2. Have developed a logo, tag line. Working with DRC and IOD. Advocate NH may be interested in having a panel about this at Advocate NH conference. Looking at launch a website soon.
  - i. Campaign is on because by framing something as having something with “special needs”, they need something that other people don’t. Everyone needs accommodations in some area. It’s just some extra support. ‘Special’ is used to segregate students and can be demeaning. They may not need separate education but supports to be more inclusive.
  - ii. Those with disabilities are encourage to come forward and be a part of the campaign.
  - iii. How is the message being received by Special Olympics? Special Olympics has a new campaign with professional athletes saying “I’m special. You can be special, too.”

## **5. Budget - Vote**

- a. Based on budget approved in September, there was a need to adjust some of the numbers.
- b. The adjusted numbers were reviewed and the reasons were explained.
  - i. As presented on the budget.
    - 1. New state requirements for HRSU payments (different class).
    - 2. NH Challenge doesn’t exist any longer.
    - 3. SPARK– new guidelines from the feds. Can apply for a grant but it will not be a sponsorship.
    - 4. Advocate NH – NHCDD part of the planning and a conference is being planned so funds were increased.
    - 5. ABLE NH – cannot support fundraisers. Amount reduced because one event is a fundraiser.
    - 6. Misc. Sponsorships – no longer needed.
    - 7. ELA – re-focusing funds due to new direction
    - 8. Bottomline - \$1500 savings
- c. Vote – A roll call vote was taken to approve the changes in the budget. Michele made a motion to accept the changes as presented, Arielle seconded.
- d. 14 yes/ 0 no/ 0 abstain. Motion passed.
  - i. Question re: Miscellaneous Sponsorships. NHCDD can support helping someone get employment, going to a conference, etc. It increases education or leadership. Not

funding for supporting going to a campground or outdoor sporting, etc.

#### **6. New Member - Vote**

- a. Isadora spoke briefly about the candidate's backgrounds.
- b. Kelly Ehrhart and Jim Piet's names were brought up for membership. A "secret ballot" poll was launched by Isadora.
- c. 100% Jim, 92% Kelly (1 abstention) : both have been accepted as new Council members.

#### **7. Federal Guidelines: tabling**

- a. Staff cannot take part in tabling at events (federal guidelines).
- b. Nicole and Sarah will be tabling at the Pinkerton Transition Night.
- c. Requests for volunteers will be sent to the Council for future events. Two people are needed for each event.
- d. Unless Council members volunteer, NHCDD will not have a presence at a given event.

#### **8. P-15 and Conflict of Interest**

- a. State requires forms.
- b. Isadora explained how to complete the form.

#### **9. Committee and Partner Updates**

- a. Policy- NACDD letter. Updated the Council on upcoming bills. Tammy would like contact phone number for the meeting.

#### **10. Public Comments/Other Announcements**

- a. Tammy would like more information on Advocate NH
- b. IOD will be meeting with anyone interested after the meeting.
- c. Stephanie reminded everyone about voting on Tuesday, January 23. Don't forget to use "One For All" machine. Let Stephanie know your experience.
- d. Would like to hear from different organizations and how they can be a bridge between their organization and NHCDD.
  - i. Next meeting (March) – brief presentations from organizations regarding their work and how it benefits/partners the DD Council.
- e. NHCDD has a new logo. If a council member would like an electronic file of the logo, contact Vanessa. Chairs and Committee Member Chairs will get new business cards. Council hired a graphic designer, everyone at office had input. Wanted something to pop and had something to do with New Hampshire (butterfly).

- f. New Bureau Chief for Developmental Services—Jessica Gordon. Isadora, Tim and Jean will be meeting with her.
- g. Tammy shared about a gift she received at Christmas--Sue Thomas, FBI.
- h. Jim and Pat have planned a video release every month. The last Thursday in February will be the first one.
- i. Podcast on “Advocacy and Media Platforms” will be dropped soon.
- j. If interested in attending a Podcast Producer training in Concord, contact Isadora.
- k. Spellers will be shown on Saturday, January 20<sup>th</sup> in Manchester.

**11.Motion to Adjourn**

- a. Motion made by Tammy, seconded by Jenn. All in favor.
- b. Meeting adjourned at 2:45.